



All Parents Invited

To Serve on a Committee of the Rochester Board of Education

The Rochester Board of Education is a seven-member board elected by the citizens of Rochester to direct and oversee the operations of the school district. Among the duties of the Board of Education is the responsibility to serve on Board Committees addressing the areas of Audit, Board Governance & Development, Community & Intergovernmental Relations, Human Resources, Finance & Resource Allocation, and Policy Development & Review,

The Board invites parents and legal guardians of students currently attending the Rochester City School District to serve as Advisory Members of the Board's committees. The Board recognizes the role that parents play in the academic success of our students, and requests that parents play an active part in the fiscal oversight and accountability functions of the Board.

Depending on your interests and experience, the Board Committees offer many opportunities to represent the best interests of parents while serving the Rochester community.

Audit Committee: Oversees internal controls and processes in the District, recommending specific changes to ensure appropriate use of funds and resources and identifies ways to improve accountability.

Community & Intergovernmental Relations (CIGR) Committee: Develops the Board's legislative agenda and works with local and state government, school board associations, and community organizations to address the concerns of the Rochester City School District.

Human Resources (HR) Committee: Reviews personnel matters (appointments, assignments, and extra compensation), tentative collective negotiation settlements, newly created positions and related job descriptions, employee recruitment and retention strategies as well as diversity initiatives in the District.

Finance & Resource Allocation Committee: Reviews the District's budget, expenses and revenue and provides recommendations to the full Board as to specific items to approve.

Policy Development & Review Committee: Reviews policies and makes recommendations to provide direction and establish priorities for the District, and ensures consistency with federal, state, and local law.

Equity in Student Achievement (ESA) Committee: Works to advance student achievement through the review of academic policies, resolutions, recommendations, as well as achievement reports, and program evaluation.

**Return form to: Rochester Board of Education, 131 West Broad Street, Rochester, NY 14614
Questions? Please call the Board Office at (585) 262-8525.**



Parent Representatives will serve in a non-voting, advisory capacity with the ability to ask questions and express concerns related to the work of the Committee. The Board's Committees convene on a monthly or bi-monthly schedule (depending on committee format) at the District's Central Office, 131 West Broad Street. Materials subject to committee review are distributed in advance of the meeting to maximize efficiency and allow time for review. Parent Representatives will be expected to attend orientation training and attend monthly Committee meetings (dates and times are decided by the Board's Committees and announced at least one week in advance of the meeting).

Selection Process:

Parent representatives will be selected by the Board to serve on a Board Committee for a term of one fiscal year (July 1st through June 30th), with the option of returning as mentor for an additional year. Membership in a parent stakeholder organization is not required to participate in the selection process.

1. Selection Forms are due to Board of Education by 5:00 p.m. on 5/15/2021
2. Selection Forms will be reviewed by the Board's Committees by 5/29/2021;
3. The Board will recommend parent representatives to the Board's Committees for final selection and appointment to Board Committees;
4. Appointed Parent Representatives for the fiscal year will be notified of selection by letter by June 1, 2021 for service beginning July 1, 2021;
5. Parent Representatives and committee assignments will be posted on the District website.

Only parents, grandparents, and/or legal guardians of students currently attending the Rochester City School District, who are not employees of the Rochester City School District, will be allowed to serve on the Board's Committees. No one may serve on a Committee who has a personal financial interest in the work of the Committee on which they wish to serve.

If you are interested in serving on a Board Committee, please complete the attached form and send it to:

Rochester Board of Education
131 West Broad Street
Rochester, NY 14614

Please contact the Board's office with questions or concerns at 585.262.8525

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Date: _____ Name _____

Address: _____

Phone: _____ E-mail: _____

Name and School of Child(ren) Currently Attending the RCSD

- _____
- _____
- _____
- _____
- _____

Are you an employee of the Rochester City School District (RCSD)? _____ Yes _____ No

Have you been or are you now a vendor or contractor with RCSD? _____ Yes _____ No
If so, please describe status, nature and extent of business.

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Which Board Committee interests you?

- | | |
|-------------|--|
| ___ Audit | ___ Community and Intergovernmental Relations (CIGR) |
| ___ Finance | ___ Human Resources (HR) |
| ___ Policy | ___ Equity in Student Achievement (ESA) |

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Please describe your interests and experience in this field (attach resume if desired):

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